GENERAL INFORMATION

REGISTRATION DEADLINE

Registration (for both forum and conference dinner) is will close on Friday 16 August 2017.

Please note that joining the conference dinner will not be possible after registration closes.

BUS TRANSFER

A complimentary shuttle bus runs 3 times on Monday 4 September:

- 8.00 am pickup in front of Travelodge Perth, 417 Hay Street, PERTH, Western Australia 6000 Drop off at The University Club of Western Australia
- First return shuttle leaves at 4.15 pm (after the closing session).
- Second return shuttle leaves at 9.00 pm after the conference dinner.

Bus pickup in the afternoon & evening is located on front of the University Club. Drop off at Travelodge Hotel Perth, 417 Hay Street, PERTH, Western Australia 6000

Please register for the bus via the event registration page.

CONFERENCE VENUE

Banquet Hall South at The University Club of Western Australia The University of Western Australia Hackett Entrance 1, Hackett Drive Crawley, Western Australia, 6009

University Club Reception Phone: +61 (8) 6488 8770 Email: info@universityclub.uwa.edu.au

Please view the map via this link.

PARKING

Member parking & accessible parking bays are located in the Undercroft car park. Public parking & additional accessible parking bays are located in Car Park 3 adjacent to the Club. Parking costs are \$2.00 per hour / maximum 3 x hours in Car Park 3 and member parking.

REGISTRATION DESK

The conference takes place in the **Banquet Hall South** which is directly next to the Club's main entrance/reception.

Please register at the desk on arrival; we ask that you wear your name badge throughout the conference.

WIFI LOGIN

WiFi details will be provided on the day.

CATERING

Arrival tea & coffee, Morning tea, Lunch and Afternoon tea are included. Iced water and mints are available throughout the day.

CONFERENCE MATERIALS

Please bring your own printed copies of materials if required. AAUN materials are available online.

AIRPORT

Terminal 3 & 4 are located in the Domestic Airport and Terminal 1 & 2 at the International airport.

TAXI SERVICES

At the airport, taxis are on hand 24/7. The main taxi service providers in Perth are Swan Taxis and Black & White Cabs. The one way fare is circa AU\$ 43, travel time is approx. 30-40 minutes.

W: <u>www.swantaxis.com.au</u> T: +61 13 13 30

W: <u>http://blackandwhitecabs.com.au/?q=perth</u> T: +61 133 222

TIME

Australian Western Standard Time (AWST) is 8 hours ahead of Coordinated Universal Time.

VISAS

Visas are issued by the Australian missions abroad and must be affixed in the applicant's passport before departing for Australia.

Visas are not issued on arrival at Australian ports on entry. Please notify AAUN as soon as possible if you require a visa letter.

ELECTRIC CURRENT

The electricity supply in Australia is 220 - 240 volts, 50 Hz. The connection for appliances have two flat metal pins shaped like a "V" and some may contain a third flat pin in the centre. Power adapters can be purchased at the airport.

MOBILE PHONES

A variety of mobile networks are available in Australia and local sim cards are available at airports and major shopping centers.

ACCOMMODATION

With regards to accommodation in Perth, we recommend the <u>Mercure Hotel</u> and <u>Travelodge</u> in Perth CBD. These hotels are next to each other, and walking distance from Africa Down Under (ADU) which takes place in the Novotel Perth Langley and Pan Pacific Perth on 6-8 September 2016.

Travelodge

Address: 417 Hay Street, PERTH, Western Australia 6000 Phone +61 8 9238 1888

Mercure Perth Address: 10 Irwin Street, 6000 PERTH, AUSTRALIA Phone +61 8 93267000

Ibis Perth

Address: 334 Murray Street, 6000 PERTH, AUSTRALIA Phone +61 08 9326 7000

INFORMATION FOR SPEAKERS

AUDIO VISUAL PRESENTATIONS

Powerpoint is not expected. If you choose to use PPT, please ensure your presentation is strictly within the time allowed.

PPT recommendation: we advise a maximum of one slide per minute of presentation.

Please email your presentation to <u>aaun.events@sydney.edu.au</u> by **Thursday 31 August 2017** for preloading.

TECHNICAL SUPPORT

The Banquet Manager will be at the premises from 8.00 am to assist with technical/IT issues.

We look forward to welcoming you in Perth!

Sincerely,

AAUN Organising Committee

Disclaimer: AAUN (or their agents) will not be liable for changes beyond their control and may alter or cancel without prior notice, any of the arrangements, timetables, plans or other items relating directly to indirectly to the Conference. Nor will they be liable for any loss, damage, expenditure or inconvenience caused to participants and their belongings either during or as a result of the Conference or as a result of such alterations or cancellations. Please check the validity of your own insurance.